

# PANORAMA PRIMARY



## ADMISSION POLICY

1. Traditionally, schools have immediate areas - determined by the school closest to your residence - preference is given to learners in this area regarding school admission
2. All learners within our immediate area are accommodated, if parents prefer our school and there is space in our school.
3. However, admission to learners is refused to Panorama, if they fall outside the immediate area - once a ratio of 1:34 per class is reached.
4. The ratio is artificially kept lower, because the Governing Body appoints staff out of own funds - we strive for a ratio of 1:34. If only the WCED teaching posts are used in this equation, the ratio would be much higher. (1:39 - 2009)
5. If there is no suitable school in the residential area regarding the language preference, we can accommodate children from neighbouring areas - again if we are closest to their residence and there is room to accommodate them.
6. Parents may put their child's name on a waiting list at our school if they reside outside our immediate area.
7. It is very important for these parents to enroll their children at the school in their immediate vicinity as well.
8. If parents stay outside our immediate area, the Governing Body expects of them to pay their school fees in full. However, every application for exemption is treated on merit.
9. If the parents reside outside the area, their child's name is put on a waiting list - a good motivation is needed – which is only fair towards our neighboring schools.

Parents must please take note of the following when it comes to enrolments:

- We first look at applicants from inside our IMMEDIATE AREAS – AREAS CLOSEST TO THE SCHOOL

WELGELEGEN, PANORAMA, PLATTEKLOOF 1-4, SECTION OF PLATTEKLOOF GLEN (depending on which school is closer), SILWERKLOOF ESTATE, KLEINMEER ESTATE, LA VIE ESTATE, LITTLE ROCKS, LEOPARD ROCK, VILLA CAPONERO, BARONETCY ESTATE, KLEINBOSCH and BURGUNDY ESTATE .

- If we still have space in the classes, we look at CHILDREN OUTSIDE OUR IMMEDIATE AREA

The following categories for learners from outside our immediate area, IF WE HAVE ROOM FOR THEM, are as follows.

Category A : Those who already have brothers and sisters in the school

Category B : These who are already in our Grade R section.

Category C : Those who have no links to the school.

(These applicants will be notified, at the latest, during the first two weeks of the fourth term, whether their application has been successful or not.)

Medi-Clinic learners – outside the area, are only accommodated in Grade R. These learners fall outside our immediate area and will be dealt with under category C as stated above and on merit.

Cut-off dates:

End of third term – all learners within the immediate area must be enrolled – only these who move in thereafter may enroll without a motivation. If in area and not enrolled by this date, a motivation will have to be given.

Reason: We have to let parents outside the immediate area know if we are able to accommodate their children. These parents receive notification during the first two weeks of the fourth term. We wish to limit the class numbers to a maximum of 34 learners.

AGE REQUIREMENTS AND ADMISSION TO PUBLIC SCHOOLS:

The law still states that:

Every parent must cause every learner, for whom he or she is responsible, to attend a school from the first day of the year in which such a learner reaches the age of seven years, until the last day of the year in which such a learner reaches the age of fifteen or the ninth grade, whichever occurs first.

Gr. R is not compulsory yet, although it is strongly recommended.

If, for whatever reason, a child must spend more time in pre-primary, permission must be requested in writing from the WCED for this. A learner must turn 6 in the year he or she attends Grade R.

If a child turns six before the end of June

According to circular 0032/2003, children who turn 6 before the end of June, MAY be enrolled in Gr1, as from 2004 (those turning 5 before 30 June to pre-primary classes)

If:

- it can be proved that exceptional circumstances exist, which necessitate the admission of an underage learner, because admission would be in his/her best

interest

- all the learners who will turn 7 in Grade 1 and 6 in Grade R have been accommodated and there is still space available.

However:

- the physical, psychological and mental development of the child must be taken into account
- the admission must be fair to the individual learner, as well as the other learners in the class

Children turning seven in Grade 1, will get preference regarding enrolment for Grade 1.

We therefore wish to emphasize that we must first fill our classes with children who are of school-going age, before we consider children who are under age. The pre-primary school year is of the utmost importance.

If there is still space available, learners from outside our immediate area may be accepted on merit. Learners who will contribute the most to our school, will be considered. The reason for this is that there are many developments in and around Platteklouf and we shall have to accommodate these children in the future. We are therefore not compelled to accept children from outside our immediate area.

The following points, as contained in Circular 0040/2004, are of importance and apply to Panorama Primary School

- Enrolment procedures should facilitate the admission of learners in a timely, efficient and lawful manner to enable teaching and learning to commence on the first day of the school year.
- Parent or guardian means the person who undertakes to fulfil the obligations and care of a learner's education at school.
- The admission of learners to Panorama Primary School is subject to the following legislation:
  - The Constitution of the Republic of South Africa Act
  - The National Education Policy Act
  - The South African Schools Act
  - The Western Cape Provincial School Education Act
  - The Promotion of Administrative Justice Act
- Every person in South Africa has the right to a basic education; therefore admission must be conducted fairly.
- Every learner whose permanent residence is closest to Panorama Primary School shall be entitled to equal access to the school.
- In no way may there be unfair discrimination towards an applicant.
- No testing relating to the admission of a learner to the school may be done, unless requested by a parent, to admit a child to a specific grade.
- The process of interviews may not be used as a discriminatory sifting process.
- No discrimination may occur with reference to admission to cultural, sporting or social activities of the school, owing to the fact that the parent is unable to pay or

has not paid the required school fees, does not subscribe to the mission statement or refuses to comply with the contract for the exemption of school fees.

- The parent must be informed that if a learner has been refused admission, the parent may appeal to the Provincial Minister of Education (MEC) against the decision.
- No charge for registration, deposit, re-admission fees or pre-admission fees may be made.
- No examination and assessment results, school reports, transfer certificates, learning materials, etc may be withheld from parents/learners.